

Bye Laws approved by the members during the Foundation meeting held on 10th July 2004

1.0 Objectives:

1.1. To bring together all the Public Relations and communication professionals, students, teachers operating in Chennai and nearby places for professional interaction and to hone the professional skills;

1.2 To organise workshops, trainings, seminars, courses to enhance the professional skills and knowledge of members;

The Foundation meeting of the Club was held on 10th July 2004 at T. Nagar Stenographers Guild, Chennai. After formally adopting the bye laws, the managing Committee was elected by the members

2.0 Eligibility :

2.1 Public Relations and communication professionals, communication students, officials handling communication at Public Sector and Private Sector organisations and NGOs

2.2 Teachers of various colleges / schools / Universities teaching communication

3.0 Membership :

3.1 Student members All the communication students / researchers from the Colleges/Universities will be eligible to become student members

3.2 All others will become Regular members

3.3 The Managing Committee may co-opt any outstanding professionals as Honorary Members for a specified period.

4.0 Subscription and admission charges:

4.1 Any eligible person can become a Regular member on payment of subscription of Rs.150/- per annum and an admission fee of Rs.10/-

4.2 Any eligible student can become a student member on payment of subscription of Rs. 20 /- per annum and admission fee of Rs.5/-.

4.3 Honorary members shall not pay any subscription or admission fee.

5.0 Management

5.1 The Management of the Chennai PR Club will be vested with a Managing Committee consisting of one President, one Vice President, one Secretary, one Joint Secretary cum Treasurer and five committee members, of which two committee members shall represent the student members

5.2 The Committee members shall be elected by the eligible members, who are not in arrears of subscription, in the Annual General Meeting to be held within two months from the date of closure of annual accounts

5.3 President, Vice President, Secretary, Joint Secretary cum Treasurer shall be elected out of the committee members

5.4 If sufficient members are not elected for the Managing Committee, President shall nominate any member to fill up such vacancies.

5.5 The Secretary shall maintain the records of the Chennai PR Club and the register of members.

5.6 Secretary in consultation with the President or in his absence Vice President arrange meetings, programmes, workshops, trainings, etc. and he will be in charge of the administration of the Club.

5.7 Joint Secretary cum Treasurer shall maintain all funds and function as Secretary in his absence.

5.8 Managing Committee shall meet minimum of three times in a year to review and to plan the future programmes.

5.9 Bank account shall be opened in any of the Scheduled commercial bank and the account shall be operated by Treasurer jointly with Secretary or President

5.10 The Managing Committee shall hold office till the election of new committee in the annual general meeting as referred above or one year whichever is earlier.

5.11 The Managing Committee may also co-opt any outstanding professionals, celebrities or any other person/s as Patron/s for a specified period after obtaining the permission from the concerned person/s.

6.0 Accounting period

6.1 The books of account shall be closed as at 31st March every year and the final accounts shall be audited by one of the regular members not being the Managing Committee member and nominated by the Managing Committee. The final accounts shall be placed before the Annual General Meeting within two months from the date of closure for approval.

7.0 Finance

7.1 The expenditure of Chennai PR Club shall be met out of the subscription from the members and sponsorship from donors.

8.0 Modifications to the bye laws

8.1 Any modification to the byelaws shall be made by the simple majority of the members during the annual general meeting or any extraordinary meeting convened for this purpose.

9.0 Communication

9.1 All the members shall also become the member of "Chennai_PR_club" yahoo group and any communication sent through e mail shall be considered as due notice and will be binding on the members

9.2 Seven days of notice shall be considered as due notice for the purpose of convening annual or extraordinary general meeting

10.0 Address :

10.1 The address of the Secretary shall be considered as the address of the Chennai PR Club, for time being.
